

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Tuesday July 19, 2016, 6:45-8:45 P. M

STEP ACADEMY's Campus
4100 East 66th Street
Inver Grove Heights. MN 55076

6:45 P.M. WELCOME FROM BOARD CHAIR

Members Present: Dr. Sanda Olmsted, Dr. Tamany AbouAiad, Dr. Mohamed Hagi Aden, Abdirahman Hassan, Mustafa Hurre and Khadar Yassin.

Members absent: none

Guests: Dr. Asif Rahman (MET) and Abdirashid Hajir (Parent).

6:50 P.M. ROLL CALL and introduction of visitors: Dr Sandra opened the meeting by welcoming all board members and guests.

6:55 P.M. APPROVAL OF AGENDA

The Agenda was unanimously approved

7:00: P.M APPROVAL OF THE MAY 18, 2016 BOARD MINUTES and SPECIAL MEETING ON MAY 24, 2016

Dr. Mohamed made a motion to approve the May 18, 2016 meeting minutes, Khadar seconded, all were in favor. The 05/18/16 meeting minutes were unanimously approved except Mustafa Hurre (came late)

7:05 P. M June 2016 FINANCIAL REPORTS: Tracey Fiereck and Mustafa Ibrahim

Financial statements were reviewed and school fund balance is healthy.

A motion to approve June financial reports was brought by Dr.Tamany and seconded by Abdirahman. All were in favor, Motion passed unanimously.

7:30 P.M. ENROLLMENT AND ACADEMIC REPORTS. Mustafa Ibrahim

Teacher hires: Hiring is in process and contracts have been offered to a number of teachers. Still looking for Middle and High school Language Arts, Social Studies and Arabic teachers. Enrollment: 38 new applicants, about 315 are expected for 2016-17 school year.

8:00 P.M. UPDATE: School Relocation to St. Paul.

STEP Academy is undertaking some improvements to the building like painting, kitchen suppression system. lights and ceiling panel in the gym, carpet for 9 classrooms, working on Rooms 110 and 112 for removing old carpet and cleaning all these projects are on schedule to be completed on time. Moving dates are July 28 and 29, 2016.

Open house for new students and their parents is August 18, 2016. For all new and returning students and their guardians is August 25, 2016.

8:30 P.M: OTHER BUSINESS:

Staff Salary Guidelines: Establishment of a “Step and Rank” system:.

Compensation committee has been established which encompasses Dr. Tamany, Khadar Yassin and Mustafa Hurre. STEP Academy Board will consider implementing this new Step and Rank system for the 2017-18 school year.

8:45 P. M ADJOURN.

Mustafa Hurre made a motion to adjourn the meeting, Dr. Mohamed Hagi seconded, all were in favor. Meeting adjourned at 8:45.pm.