

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Wednesday May 18, 2016, 6:45-8:45 P. M

STEP ACADEMY's Campus
4100 East 66th Street
Inver Grove Heights. MN 55076

6:45 P.M. WELCOME FROM BOARD CHAIR

Members Present: Dr. Sanda Olmsted, Dr. Tamany AbouAiad, Dr. Mohamed Hagi Aden, Abdirahman Hassan, Amena Abdullah, Mustafa Hurre and Khadar Yassin

Members absent: none

6:50 P.M. ROLL CALL and introduction of visitors: Dr Sandra opened the meeting by welcoming all board members and Paul Scanlon from IQS.

6:55 P.M. APPROVAL OF AGENDA

The Agenda was unanimously approved. Dr Tamnay suggested adding Administration and staff contracts.

7:00: P.M APPROVAL OF THE APRIL 19, 2016 BOARD MINUTES

Dr Sandra suggested a minor change to the April 19 Minutes, Mustafa will update the minutes accordingly. Mustafa Hurre made a motion to approve the 4/19/2016 meeting minutes. Abdirahman seconded, all were in favor. The April 19 meeting minutes were unanimously approved

7:05 P. M APRIL 2016 FINANCIAL REPORTS and 2016-17 BUDGET: Tracey Fiereck and Mustafa Ibrahim

Financial statements were reviewed and school fund balance is healthy.

A motion to approve April financial report was brought by Dr.Mohamed and seconded by Abdirahman. All members present except Khadar Yassin who was not present at the time approved it unanimously.

STEP ACEDEMY proposed FY2017 Budget reviewed and discussed.

Motion to approve the proposed FY2017 budget was brought on by Dr. Moahmed seconded by Mustafa Hurre . All members present approved it unanimously.

7:30 P.M. ENROLLMENT AND ACADEMIC REPORTS. Dawn Madland and Mustafa Ibrahim

Dawn Madland discussed the academic progress in the last three years at STEP under her supervision. It has received a celebration school and high quality charter school designation by the MDE. AVID (achievement via independent determination) -which provides college readiness classes has been a successful program. Other achievements include that 10 student have been inducted into National Honor Society. Robust Student Counsel activities (pennies for patients, National food shelf..). RTI program has been a success with 70% making significant growth.

PSEO program enrolls 21 students, which allows students to earn college credits and save college expense equivalent to 59K. Attendance data shows 92% +

8:00 P.M. UPDATE From Cindy Lavorato: MDE update: Lease aid update was given. All parties are waiting a final determination by MDE.

School Policies Training: Setting a committee to review the individual school policies that will work with Cindy and recommend which one to adopt or to modify.

8:30 P.M: OTHER BUSINESS:

School Board Election. School board election is going according the plan that the board discussed before. (the timeline).

Staff Salary Guidelines: Establishment of a “Step and Rank” system:

Coaching, reflective feed back and setting recruitment and reevaluation dates have been discussed. Compensation committee has been established which encompasses Dr. Tamany, Khadar Yassin and Mustafa Hurre.

School Calendar for school year 2016-2017 was brought by Dr. Olmsted and seconded by Mustafa Hurre and approved unanimously by all board members present

Board Official Email. All board members were given .stepacademymn.com email.

8:45 P. M ADJOURN