

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Wednesday Octoberber 19, 2016, 6:45-8:45 P. M

STEP ACADEMY's Campus
835 East 5th Street
St Paul, MN 55106

7:35 P.M. WELCOME FROM BOARD CHAIR

Members Present: Dr. Sandra Olmsted, Dr. Tamany AbouAiad, Khadar Yassin and Deborah Bartlett.

Members absent: Abdirahman Hassan, Mustafa Hurreh, Dr. Mohamed Hagi Aden

STEP Academy: Mustafa Ibrahim, Mohamed Abdurahman

Guest: Paul Scanlon from IQS

7:38 ROLL CALL and introduction of visitors:

7:40 SWEARING IN of Deborah Bartlett as new board member

7:42 APPROVAL OF AGENDA

The Agenda was unanimously approved by roll call vote for the last SEPTEMBER board meeting.

7:45: APPROVAL OF THE SEPTEMBER 21, 2016 BOARD MINUTES

September 21 board meeting minutes were reviewed. The meeting minutes were unanimously approved.

7:46 Report to the Board on MET and STEP Mustafa Ibrahim.

Mustafa Ibrahim gave a summary of communication that he had with the Somali Community leaders regarding solving the lease settlement issue of MET and STEP. The Somali Community leaders agreed to represent STEP to resolve the issue through mediation. The Somali Community learders are: Mohamed Mursal, Ahmed Anshur, Abdullahi Nur, Abdirashid Abdi and Abdiaziz Sugule. A motion was made and seconded and to approve the Somali Community leaders to resolve the lease settlement with MET on behalf of STEP. This motion was unanimously approved by all members present.

8:05 ENROLLMENT and ACADEMIC REPORTS:

Mustafa Ibrahim gave a report of student enrollment of 280 students. There will be a staff development for the next 2 days. The staff will look at the RTI program and STEM integration. STEP is looking into extended day academic programs. This will include academic help, clubs

and sports teams. An AVID tutor was interviewed today to support the program. The ELA teacher for middle school was told he would be terminated and his last day was today.

8:21 WELLNESS COMMITTEE UPDATE: Mohamed Abdurahman

An update of the Wellness Policies on Nutrition and Physical Activity was given by Mohamed. The report was distributed to all and it was read lightly. There will be an inspection of the food program and the results will be given to STEP Academy shortly after. Approval was moved by Dr. Sandra and seconded and it was passed unanimously.

8:31 September 2016 FINANCIAL REPORTS: Tracey Fiereck and Mustafa Ibrahim

Mustafa Ibrahim explained September financial reports. Balances are normal and the school is in a viable financial condition. Financial statements were carefully reviewed and approved unanimously by all board members present.

8:33 ACTION ITEMS

Review vision statement and policies before next meeting. Board training will be arranged for Deborah Bartlett, who is now acting as the board secretary.

8:40 ADJOURN

Dr. Sandra Olmsted made a motion to adjourn the meeting, it was seconded, and all present were in favor.