

**STEP ACADEMY**  
**Science, Technology, and Engineering Preparatory Academy**

**Board of Directors Meeting**  
**Wednesday September 21, 2016, 6:45-8:45 P. M**

**STEP ACADEMY's Campus**  
**835 East 5<sup>th</sup> Street**  
**St Paul, MN 55106**

**7:15 P.M. WELCOME FROM BOARD CHAIR**

Members Present: Dr. Sandra Olmsted, Dr. Tamany AbouAiad, Dr. Mohamed Hagi Aden, and Mustafa Hurre and Khadar Yassin.

Members absent: Abdirahman Hassan

STEP Academy: Mustafa Ibrahim.

Guest: Lisa Roddy. (Teacher)

**7:20 ROLL CALL and introduction of visitors:** Dr Sandra opened the meeting by welcoming all board members and guests.

**7:22** Lisa Roddy introduced herself to the board and shared her willingness to join the board.

**7:26 APPROVAL OF AGENDA**

The Agenda was unanimously approved by role call vote with correction for Khadar Yassin's name as "present "for the last August board meeting.

**7:30: APPROVAL OF THE AUGUST 16, 2016 BOARD MINUTES**

August 16 board meeting minutes were reviewed. The meeting minutes were unanimously approved.

**7:40 Report to the Board on new hires for 2016-17 school year. Mustafa Ibrahim.**

Hiring teachers and educational assistants have been completed and contracts have been offered to all. A Motion to approve 2016-17 contracts was brought by Mustafa Hurre and seconded by Dr. Tamany. The contract was unanimously approved.

**7:50:** Deborah Bartlett introduced herself to the Board. Dr. Sandra moved to approve Debroah as the new Board Director all were in favor, except Dr. Mohamed Hagi Aden who abstained. An election for third teacher board member will be arranged. A second parent will also be elected.

**8:05 August 2016 FINANCIAL REPORTS: Tracey Fiereck and Mustafa Ibrahim**

Mustafa Ibrahim explained August financial reports. Financial statements were carefully reviewed and approved unanimously by all board members present by vote call. Balances are normal and the school is in a viable financial condition. Khadar Yassin made a motion to approve August financials, Dr. Mustafa Hurre seconded,

**8:30 Update to the Board concerning the lawsuit filed against us by MET.**

Mustafa Ibrahim shared with the board his communications with the Somali Community leaders and the steps that the school Board should take in order to solve this issue through mediation. Two Somali community leaders were invited to join the board meeting. Only Mohamed Mohamoud was present at the board meeting. After lengthy discussion on the lawsuit and its possible consequences on STEP Academy, a motion to authorize Somali community leaders and Imams (Imam Abdirahman Sharif, Imam Abdisalam Adam and Mohamed Mohamoud) to represent STEP Academy and act on behalf with regard to the lease settlement with MET was brought by Dr. Sandra and unanimously approved by all board members.

**8:00 ENROLLMENT AND ACADEMIC REPORTS. Mustafa Ibrahim**

Mustafa Ibrahim gave an overview of Academic Report and updates. The school operation and daily routines are going smoothly. MAP (NWEA) test is underway, October 11 is the last day for the make ups. Current enrollment is 284 and 2016-17 budget was based on 247 students.

**8:30 ADJOURN.**

Dr. Tamany made a motion to adjourn the meeting, Dr. Mohamed Hagi-Aden seconded, and all were in favor. Meeting was adjourned at 9:00.pm