

**STEP ACADEMY**  
**Science, Technology, and Engineering Preparatory Academy**

**STEP ACADEMY's Campus**  
**4100 East 66<sup>th</sup> Street**  
**Inver Grove Heights. MN 55076**

**Minutes of the Board of Directors Meeting Tuesday May 19, 2015**

**Board Members Present:** Abdullahi Ahmed, Dr. Sandra Olmsted, Khadar Yassin, Dr. Mohamed Hagi Aden, Dr. Tamany AbouAiad, and Abdirahaman Hassan

**Absent:** Amena Abdullah

**Administration:** Mustafa Ibrahim, Mohamed Abdurahman

**Meeting was called to order at 7:00 pm**

**Minutes of the April Board Meeting** were read, the date corrected, and approved by roll call vote.

**April 2015 FINANCIAL REPORT:** Tracey Fiereck of cmERCD on conference call explained the April financial reports. She reported that total revenue exceeded total expenditures and we would be ending the year well at this pace. We are near 80% of the budget, which is on target for the year. The statements were carefully reviewed. Tracey indicated that next year's estimated budget will be drawn up with Mustafa and presented to the Board at the June meeting. Motion to accept the financial statements and check register by Abdullahi; approved unanimously by roll call vote.

**OTHER BUSINESS: Cindy Lavarato and 2015-16 Lease, etc.** Teacher contract language (item 10 of the teacher contract) is in fact legal in this case, because Charter Schools are legally and specifically exempt from other public school tenure language. As to the lease, Cindy brought forward a list on concerns about the 2015 lease as proposed. The lease is very one-sided in favor of the landlord and doesn't allow STEP to protect its leased space and the children in it, or to allow "the quiet enjoyment of the premises." She especially pointed out that the maintenance fee is excessive and that aspects of the lease may cause MDE to deny lease aid. Further meetings are planned to negotiate the points of concern.

**ACADEMIC REPORTS AND ENROLLMENT:** Dr. Tamany explained what has been done for exams: MCA tests are completed. The school is still testing on the NWEA (nationwide tests). A Math Corps teacher would work next year with the "Tier II, RTI" math students. Our current enrollment is at 245.

Graduation will be June 4 (8<sup>th</sup> grade). The HS graduation (16 students) is at Inver Hills CC at 5:00 pm.

**Meeting was adjourned at 8:40 pm.**