

**STEP ACADEMY**  
**Science, Technology, and Engineering Preparatory Academy**

**Board of Directors Meeting**  
**Wednesday, October 18, 2017, 6:50-8:10**

**STEP ACADEMY's Campus**  
**835 East 5<sup>th</sup> Street**  
**St Paul, MN 55106**

**6:50 P.M. WELCOME FROM BOARD CHAIR**

Members Present: Dr. Sandra Olmsted, Khadar Yassin, Deborah Bartlett, Abdirahman Hassan, Amina Mohamud

Members absent: Mustafa Hurreh, Dr. Tamany AbouAiad,

STEP Academy: Dr. Mustafa Ibrahim, Mohamed Abdurahman

Guest: Mahmood Afey

**6:55 ROLL CALL**

Dr. Sandra Olmsted opened the meeting by welcoming all board members and guests that were present.

**7:00 APPROVAL OF AGENDA**

The Agenda was approved with the addition of New Business unanimously approved by roll call vote.

**7:05 APPROVAL OF MARCH BOARD MINUTES**

September 20th board meeting minutes was approved, seconded and carried.

**7:10 ENROLLMENT and ACADEMIC REPORT: Dr. Mustafa Ibrahim**

A new Education Assistant has been hired to support special education students. The new Office Manager has a new office area that she moved into this week as well. There are about 407 students currently enrolled and 28 are PSEO students. Conferences were well attended last week with 98% of the families showed. The first quarter ends October 27<sup>th</sup>. The CSP-Implementation one grant of \$200,000 has been approved.

**7:25 SEPTEMBER 2017 FINANCIAL REPORT: Tracey Fiereck and Dr. Mustafa Ibrahim**

An introduction of the new STEP Academy Business Manager, Mahmood Afey, was presented to the board. A warm welcome was extended to Mahmood from all present. The September 2017 financials were examined. The financial report was read and discussed with the group. The

statement looked good and was accurate. The school is in good viable position. A motion was made to approve the September 2017 financial report, it was seconded, and all present approved.

**7:45 NEW BUSINESS: Dr. Sandra Olmsted**

The new Art program for the elementary students at STEP Academy was discussed and how important art is in the aspect of education. As we move forward we would like to consider how art can be implemented into the STEP Academy future plan. The new movement in education is STEAM (Science, Technology, Engineering, Art, and Math).

**8:10 ADJOURN**

The meeting was adjourned at 8:10pm by unanimous vote.