

STEP ACADEMY
Science, Technology, and Engineering Preparatory Academy

Board of Directors Meeting
Monday, October 19th 2020, 5:30-7:13 pm
At STEP ACADEMY's Campus:
835 East 5 th Street
St Paul, MN 55106

Board Member Names	Present	Absent
Rahima Ahmed	X	
Matt Greene-DeLanghe		X
Amina Mohamud	X	
Abdulrazzaq Mursal	X	
Abdiladif Sanbul	X	
Mohamed Shuriye		
Guests		
Dr. Mustafa Ibrahim, STEP Academy Executive Director		
Traci Moore, Assistant Director of Academics		
Mike Pocrnich, The Anton Group (TAG)		
Mohamed Mohamoud		
Anna Olsen		
5:31- Call to order		
Abdulrazzaq Mursal. Board Chair		
School Mission Statement: STEP Academy will empower students to use their personal attributes and acquired knowledge to lead productive lives and become contributing members of the global community.		
5:32: Declaration of Conflict of Interest if any		
Board members attested that there are no conflicts of interest at this time		

5:33: Approval of the Agenda

Motion

A motion was made to approve the agenda by removing two items under Matt Greene-DeLanghe

Made by: Mohamed Shuriye

Seconded by: Rahima Ahmed

Vote: The agenda was approved by all board members

5:45 APPROVAL OF MINUTES from September 21st Board Meeting and Emergency Board Meeting on October 8th 2020.

Motion

A motion was made to approve the minutes for these two meetings

Made by: Rahima Ahmed

Seconded by: Mohamed Shuriye

Discussion:

Vote: The minutes for these two meetings were approved by all board members

5:55. Public Comment

No public comment

6:00. - Mike Pocrnich - Presentation of September financials

Motion

A motion was made to approve the September 2020 Financial Report

Made by: Abdulrazzaq Mursal

Seconded by: Rahima Ahmed

Discussion: Michael Pocrnich (TAG) presented the September 2020 financial statements to the Board.. He explained the reports and indicated that the school is doing well and has a solid financial base. The Board carefully examined the financial reports and discussed the specifics of the report. The current finances looked good and there were no discrepancies. The school is on target and on budget and we are in a good viable position. A motion was made and seconded to approve the May 2020 financial reports, and it was approved by unanimous vote.

Vote: A motion was made and seconded to approve the September 2020 financial reports, and it was approved by unanimous vote.

6:15 STEP Academy Credit Card Use Policy

Motion

A motion was made to approve **STEP Academy Credit Card Use Policy**

Made by: Rahima Ahmed

Seconded by: Mohamed Shuriye

Discussion: Michael Pocrnich (TAG) presented STEP Academy Credit Card Use Policy to the Board to the Board and discussed the specifics of the policy.

Vote: A motion was made to approve **STEP Academy Credit Card Use Policy** was approved by all board members

6:30 Distance Learning Plan Report by Leadership Team

Motion

A motion was made to accept At-Risk Students Support Proposal and Board to adopt BAS as Universal Assessment for elementary reading for one year.

Made by: Rahima Ahmed

Seconded by: Mohamed Shuriye

Discussion: At-Risk Students Support Proposal

Purpose: As STEP Academy Leadership Team continues to develop its systems and processes for Distance Learning, one area of need that has been identified is providing an additional level of support to our most “at-risk” students. The leadership team is proposing that a total of 10 students per day (Monday-Thursday) be allowed on site to attend their classes and work on missing work. In allowing our most at-risk students to work from school, the Student Success Team is able to broaden their approaches of support and intervention during distance learning. Elementary took aMath prior to school starting. Reading intervention teachers have been giving the Benchmark Reading Assessment (BAS) for universal screening virtually and teachers can progress monitor more easily.

Vote: A motion was made to accept At-Risk Students Support Proposal and Board to adopt BAS as Universal Assessment for elementary reading for one year was approved by all board members

7:00 Next board meeting Monday, November 16th 2020 at 5:30

7:05 Motion to adjourn the meeting

Motion

Made by: Mohamed Shuriye

Seconded by: Rahima Ahmed

Vote: All board members voted yes